

EXHIBIT "B"
TO
POLICY RESOLUTION NO. 5
RESPONSE TO DESIGN REVIEW APPLICATION

Application Received: _____ / _____ / _____ Number Assigned: _____

Committee's Action Taken On: _____ / _____ / _____

Application Approved: Application Disapproved: Additional Information Requested:

Committee Reconsidered On: _____ / _____ / _____

Application Approved: Application Disapproved:

Stipulations and Conditions:

III. NOTES

1. All proposed improvements must meet local building and zoning codes. Your signature indicates that these standards are met to the best of your knowledge. Application for local building permit is the applicant's responsibility.
2. Alterations shall not violate any of the Governing Documents nor any of the provisions of Buildings and Zoning Codes of Arlington County. Further, nothing herein contained shall be construed as a waiver or modification of any restriction.
3. The building ordinance of Arlington County requires that you file plans with the Building Inspector at 2100 Clarendon Blvd. Rm 805 Arlington, VA 22201, telephone 703-358-3800.
4. The undersigned understands and agrees that no work on this request shall commence until written approval has been received. A copy of this application shall be returned to you after review.
5. Once all information required and any applicable fees have been received by the Covenants Committee, the application usually takes no longer than 45 days for complete review.
6. The undersigned has read and understood the applicable provisions of the Declaration, Bylaws, and Policy Resolution No. 5 with regard to property changes.
7. The Association assumes no responsibility for any damage to person or property resulting from or related to any change to any property or unit, whether or not such change has been approved by the Association, since the Association cannot control quality of workmanship relative to the change or errors or omissions of pertinent information on the application.

Applicant's (Owner's) Signature(s): _____

Date: _____

EXHIBIT "C"
TO
POLICY RESOLUTION NO. 5
ALTERATION AGREEMENT

This ALTERATION AGREEMENT made as of this ___ day of _____, 199___, is by and between Windsor Plaza Condominium ("Association") and _____ ("Owner").

Owner owns Unit No. ___ in Windsor Plaza Condominium. Owner's Unit is legally described on Exhibit B hereto. Owner wishes to perform certain additions/alterations as shown on the plans attached hereto as Exhibit A (the "Alteration").

In consideration of the Association's approval, Owner hereby confirms and agrees that Owner shall, at Owner's sole cost and expense: (i) cause the Alteration to be expeditiously installed, in a good and workmanlike manner, by a contractor acceptable to the Association, (ii) maintain the Alteration in good condition and repair, (iii) comply with such rules and regulations as the Association may from time to time promulgate regarding the maintenance of improvements such as the Alteration, and (iv) indemnify and hold the Covenants Committee, Board of Directors, Association, Managing Agent, and Developer harmless from all costs, expenses and liability arising out of or in connection with the Alteration approved hereby. If Owner fails to maintain such Alteration as required herein, Association shall be entitled to make any repairs which Owner fails to make in a timely fashion and the entire cost thereof shall be paid by Owner and shall be specifically assessed to and a lien against the Unit.

ASSOCIATION:

By: _____
President, Board of Directors

Date

<u>OWNER NAME:</u> (Please Print)	SIGNATURE	DATE
_____	_____	_____
_____	_____	_____

STATE OF _____

COUNTY OF _____

I certify that I know or have satisfactory evidence that _____ and _____ signed this instrument, on oath stated that they were authorized to execute the instrument and acknowledge it as the _____ and _____ Association to be the free and voluntary act of such party of the uses and purposes mentioned in the instrument.

Dated: _____

Notary Public
My appointment expires _____